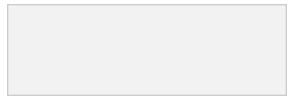


Capacity / Occupancy Control

Event / activity	Capacity / Occupancy Control	Date of Risk Assessment	07/03/2026	Name of Assessor	E. Yarborough
		Date of Next Review	07/03/2027		

Hazard Identified	Risk	Who is at Risk	How are the risks Controlled
Too many guests in the venue	Overcrowding leading to collisions, restricted movement, or difficulty evacuating in an emergency	Children, adults, all guests	Maximum occupancy of 45 persons (including adults and children) set for the venue. Guests may use both floors, with supervising adults managing movement between spaces to avoid congestion on the staircase. Exit routes and stairs kept clear at all times.
Large groups gathering in one area	Congestion leading to trips, falls, or minor injuries	Children, adults	The open layout allows guests to spread across play areas. Supervising adults are encouraged to monitor group movement and activity.
Exceeding the recommended number of children for activities	Unsafe play conditions, collisions during games	Children	Party themes designed with suggested group sizes. Adults responsible for supervising and organising activities appropriately.
Guests bringing additional attendees beyond booking	Overcrowding and strain on available space	Children, adults	The booking confirmation outlines the maximum numbers permitted. Named booker responsible for ensuring group size remains within venue capacity.
Overcrowding near entrances,	Restricted access and	All guests	Entrance, stairways and exit routes are kept clear. Guests advised



stairs, or exits	difficulty exiting safely		not to gather or store belongings in these areas.
High-energy play within limited space	Increased risk of collisions or falls	Children	Adults supervise activities and adjust games to suit group size and available space.